



Airport Roundtable RFP Questions

Describe the unique attributes of your city/region and why you think it is a good choice to host an Airport Roundtable:

Please summarize your preliminary thoughts regarding potential venues (hotels/restaurants/entertainment):

Which year(s) are you interested in hosting an Airport Roundtable? (check all that apply):

- 2022
- 2023
- 2024
- 2025
- 2026

What are your preferred/suggested conference dates? (can be season, year, or more specific):

Are there any "off limit" dates we should be aware of? (winter weather, huge events restricting hotel space, etc.):

Which type of Roundtable are you interested in hosting?

- Original Roundtable (with 1.5 days of programming and 2 evening events)
- Roundtable XL (with 2 days of programming and 3 evening events)
- Either

Are you able to commit to the minimum cash host fee of \$20,000?

- Yes
- Other

Are you able to commit to the cost of airline delegate travel costs, including hotel and airfare if needed?

- Yes
- Other

Are you able to commit to the cost of dinners for Night 1 and Night 2 (and Night 3 if hosting an "XL")?

- Yes
- Other

Are you able to commit to the cost of any needed Audio/Visual equipment rental and WiFi for the conference?

- Yes
- Other

Which of the following additional items are you (or your local partner organizations) able to provide?

- Attendee ground transportation to and from airport/hotel
- Pre-event golf outing or other activity
- Night #1 - Pre-Dinner Open Bar
- Night #1 - Dinner
- Night #1 - Entertainment/Nightlife
- Day #2 - Breakfast
- Day #2 - Lunch
- Night #2 - Pre-Dinner Open Bar
- Night #2 - Dinner
- Night #2 - Entertainment/Nightlife
- Day #3 - Breakfast
- Day #3 - Lunch (XL only)
- Night #3 - Pre-Dinner Open Bar (XL only)
- Night #3 - Dinner (XL only)
- Night #3 - Entertainment/Nightlife (XL only)
- Other

What is the approximate total sponsorship amount that will be contributed in cash (in addition to the \$20,000)?

What is the approximate total in-kind amount that will be contributed (including ground transportation, dinners, receptions, etc.)?

Briefly describe any in-kind sponsorships ideas:

Is there any other information that you would like to share?